

RECORD OF PROCEEDINGS

THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, APRIL 16, 2012, IN THE TOWN HALL COMPLEX

- CALL TO ORDER:** Mayor Irene called the meeting to order at 6:32p.m. The Pledge of Allegiance was recited. Roll call was taken, Council Members present were:
Cm. Ken Casner
Cm. Angie Hobbs
Absent Cm. Janeen Jones and Cm. Morris Booth
Also Present:
Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent, Bill Sherwood, Fire Chief
- CITIZEN/VISITORS:** Robert Meyer, Keith Haskins, PMPC, Gary Steele, PMPC, Bob Johnson, Peg Johnson, Al Santilli
- APPROVE AGENDA:** Mayor Irene amended the agenda under New Business to include Cemetery Board Appointments. **Cm. Hobbs made a motion to approve the agenda as amended;** Cm. Casner seconded the motion; Council Poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, motion carried.
- APPROVE MINUTES:** Mayor Irene asked for approval of the March 12, 2012 Regular Meeting Minutes and March 27, 2012 and April 3, 2012 Special Meeting Minutes. The approval was tabled because Cm. Casner had not attended one of the meetings.
- CITIZENS ADDRESSING THE COUNCIL:** Al Santilli addressed the Council about the dead end sign on Balsam near Frank Johnson and his residence. He told the Council that the sign was down. Mayor Irene said he would ask John to fix it when he returned from training.
- REPORTS:** Reports were given by PMPC, Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board and Historic Trails RC&D.
- PMPC: Keith Haskins recommended that the Council hold payment for Pay Application #3 to Ferguson Enterprises Inc., in the amount of \$7207.75. This voucher was conditionally approved at last meeting and the 41 day advertisement is complete but there are items still pending for final payment. Keith requested payment of Pay Application #5 to High Plains Construction in the amount of \$92,684.34 and \$10,298.26 to retainage for the Tank and Transmission Project; **Cm. Hobbs made a motion to pay, Pay Application #5 to High Plains in the amount of \$92,684.34 and \$10,298.26 to retainage for the Tank and Transmission Project;** Cm. Casner seconded the motion; Council Poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, motion carried. The 41 day advertisement will be complete May 1; they need all the lien waivers, final pay application for remaining items and retainage for High Plains. They will address the retainage release at next meeting. In his handout he showed graphs of where we stand in our funding. There was discussion of the tank mixers and the mayor would like the Council to review the different systems before making a decision. Keith told the Council that he has taken a new job in Kalispell, MT and this would be his last council meeting.
- Fire Dept.: Chief Sherwood told the Council that the Fire Dept. responded to a fuel spill on the interstate. Their Red Card training is complete. He attended a joint meeting between Albany County and Carbon County held at the Elk Mountain Fire Hall to discuss DKRW's needs for emergency response; no representative from DKRW was in attendance. The Department held GPS training and 21 people attended. They have training coming up in Rawlins and Sinclair and a tentative extrication class in May. The Department had election of officers and the offices remained the same.
- SCWEMS: Bill reported the ambulance has had 28-30 calls YTD. They have ordered the two new ambulances. They are 4 wheel drives and will be placed in Saratoga and Hanna. Stephanie Colman is the new station manager at Medicine Bow and the new SCWEMS Board member.
- Water: Water Superintendent Eastman reported he is still having trouble

regulating the chlorine in the water system. He had a few complaints of smell and taste so he flushed the hydrants. Pat felt that the tank mixers would help the chlorine problem the system is having. High Plains will be back on Wednesday and Thursday to work on the system and site.

Zoning: Nothing to report

Public Works: Public Works Director Larsen is at WARSA training in Casper.

HCJPB: No one from the HCJPB Board was in attendance. Cm. Casner attended there last meeting and reported that Rebecca Dettrick with EPA will be at the landfill on May 7th. Any Council member is welcome to do a walk around with the staff and Ms. Dettrick. Items in question are the CD trench and the capping and closing of the landfill. The Board held election of officers; they are Chairman Leonard Gonzales, Vice Chair Toby Smith, Treasurer Cindy Chase and Secretary Dorothy Booth. At the meeting Gary Steele with PMPC gave a presentation. The Town has received a copy of the HCJPB budget for FY 2012-13. Cm. Casner discussed the trash trailer that is available to residents. Because the Town pays directly for the disposal of certain items placed on the trailer he wondered how this could be monitored so the Town could collect those fees. The Mayor suggested starting with a letter or notice stating there are fee associated with disposables on the trailer and use the honor system for residents to pay the fees. Cm. Casner asked about the dumpsters returned from WyDot and Kinder Morgan at Arlington. The Mayor said that John was looking into a possible recycling program and may need to use them. Cm. Casner said he would be interested in purchasing some dumpster is they would come available.

Park Board: Paul Kissinger and Mayor Irene had attended the Park Board meeting prior to the Council meeting. Paul said they were working on the Craft Fair set for June. The Mayor said they reviewed goals and discussed the bylaws.

HTRC&D: Nothing to report

TREASURER'S REPORT: Treasurer Crane recommended approval of the treasurer's report. **Cm. Hobbs motioned to approve the treasurer's report;** Cm. Casner seconded the motion, Council poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, motion carried.

BILLS TO BE PAID: Treasurer Crane presented the bills to be ratified and paid. After Keith's recommendation to hold the check to Ferguson Enterprises, check number 8169 for \$7,207.25, the amount to paid and ratify was \$38,080.05 **Cm. Hobbs motioned to approve the bills to be ratified and paid in the amount of \$38,080.05;** Cm. Casner seconded the motion, Council poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, motion carried.

- **See attached list.**

CORRESPONDENCE: Correspondence was received from Specific Purpose Tax JPB, US Bank, CCEDC, Federal Reserve, Rawlins National Bank, SCWEMS, Wyoming Retirement, Fred Scribner and HCJPB.

Cm. Casner ask if the correspondence with CCEDC was concerning the Energy Roundtable meeting in Rawlins at the Jeffrey Center on May 7th. The Mayor also told the Council and audience that Governor Mead would be in town on May 7th having lunch with the seniors at 12:00 and visiting with the public.

OLD BUSINESS: 3rd Reading Ordinance 12-01: The Council had received one comment on the animal ordinance and Cm. Jones had addressed the concern with the resident. **Cm. Hobbs motioned to accept on third reading Ordinance 12-01, Elk Mountain Municipal Code, an ordinance creating provisions to deal with animals in the Elk Mountain Municipal Code and repealing all ordinances in conflict therewith;** Cm. Casner seconded the motion; Council poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent motion carried.

3rd Reading Ordinance 12-03: **Cm. Casner made a motion to accept on third reading Ordinance 12-03, An Ordinance Adopting the Creation of the Town of Elk Mountain Senior Board and By-laws;** Cm. Hobbs seconded the motion, Council poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, motion carried.

3rd Reading Ordinance 12-02: **Cm. Hobbs made a motion to accept on third reading Ordinance 12-02, An Ordinance Adopting the Creation of the Town of Elk Mountain Cemetery Board and By-laws;** Cm. Casner seconded the motion, Council poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, motion carried.

3rd Reading Ordinance 12-04: After discussion about the concerns on the quorum needed for a meeting the 3rd reading was tabled. **Cm. Casner made a motion to table the 3rd reading of Ordinance 12-04, An Ordinance Adopting the Creation of the Town of Elk Mountain Park and Recreation Board and By-laws;** Cm. Hobbs seconded the motion, Council poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, motion carried.

IOOF Survey: Clerk Crane has compiled the results of the IOOF Surveys; she will have copies at the Town Hall and it will be posted on the Town website.

NEW BUSINESS:

Delegates to the WAM Convention: **Cm. Hobbs made a motion to appoint Morris Booth as the Official Voting Delegate for the 2012 WAM Convention Business Meeting and Janeen Jones as the alternate delegate;** Cm. Casner seconded the motion; Council poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent motion carried.

1st Reading Ordinance 12-05: **Cm. Hobbs made a motion to accept on 1st reading Ordinance 12-05, An Ordinance Amending the Revenue and Expenditures for the Town of Elk Mountain, Wyoming for the Fiscal Year of July 1, 2011 Through June 30, 2012;** Cm. Casner seconded the motion; Council poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent motion carried.

Appointment of Cemetery Board Members: The Council tabled the appointments.

ADJOURNMENT:

There being no further business to come before the council, **Cm. Casner made a motion to adjourn the meeting at 8:15 P.M.;** Cm. Hobbs seconded motion, Council poll; Cm. Booth Absent, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent motion carried.

Clerk

Mayor