

## RECORD OF PROCEEDINGS

### THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, APRIL 14, 2014 IN THE TOWN HALL COMPLEX

- CALL TO ORDER: Mayor Irene called the meeting to order at 6:35p.m. Pledge of Allegiance was recited.  
Council Members present at roll call:  
Cm. Angie Hobbs  
Cm. John Page  
Absent: Cm. Janeen Jones and Cm. Robert Meyer  
Also Present: Linda Crane, Clerk/Treasurer, Bill Sherwood, Fire Chief, Pat Eastman, Water Superintendent
- CITIZEN/VISITORS: Jon Anderson, Al Santilli, Susan Havers
- APPROVE AGENDA: Mayor Irene asked for approval of the agenda. **Cm. Hobbs made a motion to approve the agenda as presented;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried.
- APPROVE MINUTES: Mayor Irene asked for approval of the March 10, 2014 Regular Meeting Minutes. **Cm. Page made a motion to approve the March 10<sup>th</sup> Regular Meeting Minutes;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried.
- CITIZENS ADDRESSING THE COUNCIL: No one addressed the Council.
- REPORTS:
- Reports were given by Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board, Cemetery Board, Juvenile Services, CCEDB, CCVC and CCCOG.
- Fire Dept.: Chief Sherwood said they were working on the water line in the back of the station.
- SCWEMS: Representative Sikes was unable to attend the meeting. The Mayor reported that Hanna had requested a reduction in their yearly fees for ambulance service. They had also requested to be considered a participating member.
- Water: Water Superintendent Eastman said the consumer confidence report is out and he will be distributing it to various places in town. He told the Council he would be at the WARWS conference in Casper from the 22<sup>nd</sup> thru the 25<sup>th</sup>. There was discussion on the SCADA system and the analyzers and Superintendent Eastman said he would visit with a company from Sheridan at the conference before deciding on how to correct the problems with the system.
- Zoning: No Reported.
- Public Works: Public Works Director Martinez was unable to attend the meeting but had a written report for the Council. Director Martinez has been working with the Datamatic Company on direction and instruction of the water meter system. The new pumps and floats have been received for the lift station. The new floats will be installed soon. He is monitoring and testing the pumps twice a week. The control room has been cleaned and cleared and cabinets and shelving installed for spare parts and PPE. The lift station and the water plant are equipped with proper PPE. The Director touched on the CL analyzers and the water plants main gate problems. He thanked Paul Kissinger for helping him with the sorting of the trash trailer at the landfill. The PW equipment is running good but there is still an issue with the brake assist on the dump truck. He did some branch and debris removal from the town right of way on Main and Fir. The Director will be attending the WARWS conference in Casper on the 22<sup>nd</sup>. He is planning on leveling and resetting the towns dumpster for easier pick up with the trash truck.
- HCJPB: Representative Hobbs told the Council that Cindy Chase resigned her position on the Board and Karen Heath was appointed as a new representative. They approved bills in the amount of \$13,801.06. Representative Hobbs said that that they need to do repair on a well at an estimated cost of \$10,000.00. The bookkeeper is doing well in her new position. The HCJPB budget was discussed and approval was tabled because there wasn't a quorum to vote on it.

Park Board: No one from the Park Board was in attendance. Clerk Crane said it had been mentioned to her to ask the Council that if the IOOF is removed if there is a possibility of setting the Cobb Cabin in that location to use as a museum. There was some discussion on the cost of moving the cabin.

Cemetery Board: The Mayor said the spelling on the sign at the entrance will be corrected.

Juvenile Services: No Report

CCEDB: The Mayor said the last meeting was in Encampment. They reviewed their budget. Medicine Bow has removed themselves from the Board. Rep. Burkhart and Sen. Hicks addressed the Board on long term goals to diversify the county's economy.

CCVC: Representative Crane said there next meeting will be in Saratoga on Wednesday. The Council is working on a survey to be sent out to hotels/campgrounds, businesses and the general public on the requested increase in the lodging tax.

CCCOG: No report.

**TREASURER'S REPORT:** Treasurer Crane recommended to the Council to approve the March treasurers report as presented. **Cm. Hobbs made a motion to approve the March treasurers report;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried.

**BILLS TO BE PAID:** Treasurer Crane recommended ratifying and paying the bills in the amount of \$31,062.68. **Cm. Hobbs motioned to ratify and pay the bills from March 11<sup>th</sup> thru April 14<sup>th</sup> in the amount of \$31,062.68:** Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried.

**CORRESPONDENCE:** Carbon County, Clerk Wyoming Department of Revenue, Carbon County EDC, Chevron Energy, Carbon County Counseling Center, Carbon County Library Foundation, Carbon Power & Light, WAM, WARWS, Senior Center, Jason Bogstie, WyDot, James Ditsch, WyDot

**OLD BUSINESS:** Specific Purpose Water Project: Jon Anderson, PMPC updated the Council on the Transmission Line, WyDot Loop and Metering Piping Project. The project started on March 24<sup>th</sup>. The contractor substantially completed the water line loop from South Seiersen, including the river crossing, across Toth and the Hotel easements and East Main to the 10" water main connection in front of the Hotel. The tie in will take place on Tuesday at 7:00pm. The road easement from the end of East Main Street to the Toth residence was discussed. It was decided to stay with the original plan for this section of road. The contractor will complete the water line loop project before starting on the WyDot loop. The water valve adjustments around town will begin in the next week. The project is on schedule and will likely be substantially completed by the end of May or early June.

CCOG 5<sup>th</sup> Penny Tax: Pictures have been sent to the committee for the educational poster.

BROS: The Monuments and Marks program needed a location for the interruptive sign. It will be located in the area between the bridge and the library. The arch style trusses will be used and the lights will be places on the four corners of the bridge. The projected start date for the replacement is scheduled for October 2015.

Community Center Update: Dale Buckingham from Buckingham Architects went thru the house at 202 Bridge to look at the feasibility of renovating it for a community center. He will be giving an estimated cost of renovations and possible usage of the space. The legislator changed the criteria of the Wyoming Business Council grants at their last session.

**NEW BUSINESS:** Demolition of the IOOF Building: The Council discussed the demolition of the IOOF. Director Martinez projected an estimate to do in-house removal of the building. It was discussed that the cost be taken from the engineering line item in the budget. Since the HCJPB is looking for fill material to meet the slope grade at the landfill Cm. Hobbs was going to check to see if they would accept our CDW at no charge.

Kiosk and Veteran Memorial Discussion: The repair or replacement of the kiosk was discussed. Director Martinez is working up a cost for repair or replacement. The incorporation of the veteran memorial was also discussed. Cm. Page will

approach veteran organizations for some input on the design of the memorial. This was tabled until next meeting.

Annual Audit for FY 2013-14: It was discussed to do an audit at the end of the fiscal year. This cost would need to be included in the next FY budget.

WARWS: Mayor Irene appointed Pat Eastman as the WARWS voting delegate.

Mosquito Spraying: A spray schedule was discussed for the mosquito season.

CCEDC: **Cm. Hobbs made a motion to pay the Carbon County EDC dues for the coming FY in the amount of \$600.00;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried.

Carbon County Library Foundation: The Foundation requested a donation and since the town cannot legally donate it was discussed if there is some other way to help.

Carbon County Counseling Center: The Center requested funds from the town to help with their services. The Council will consider this at the budget workshops.

Liquor License Renewals: The Council will hold a hearing on the renewal of the liquor licenses on May 12<sup>th</sup> at 6:15pm.

Flood Planning Review: There will be a workshop to review the flood plan on Wednesday, April 16<sup>th</sup> at 5:00pm.

Budget Workshop: There was discussion on setting up budget workshops; no dates were set.

EXECUTIVE SESSION:

**Cm. Page made a motion to enter into executive session for personnel matters at 8:15pm;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried. **Cm. Page made a motion to exit executive session at 8:32pm;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried. **Cm. Hobbs made a motion to increase Clerk/Treasurer Cranes wage by 4%;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried.

ADJOURNMENT:

There being no further business to come before the Council, **Cm. Page made a motion to adjourn the meeting at 8:35 P.M.;** Cm. Hobbs seconded the motion, all Council Members present voting Aye none Opposed.

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Clerk

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Mayor